

SECOND ANNUAL  
*Management Empowerment  
&  
Excellence Conference*

Cape Town, Western Cape  
October 2010

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**CALL FOR PAPERS**

*Theme: The Intelligent Manager: 2010 and beyond*

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Poussière d'étoiles (Pd'é) will be hosting the *Second Annual Management Empowerment & Excellence Conference (mEE 2010)* in Cape Town, Western Cape during October 2010.

Proposals are invited for papers from professionals and workers in the management field. Papers must address topics related to the field. Papers related to the theme will receive preference. Paper proposals will be selected for their originality and timeliness.

**Explanation of theme**

IQ measures only limited skills and ability. To succeed as a manager in the 21<sup>st</sup> century, you will need much more than good grades. In 1983, Howard Gardner proposed his *Theory of Multiple Intelligences*. Today, intelligences such as emotional and social intelligence are widely recognised. The 21<sup>st</sup> century manager needs to manage in adverse economic times. mEE 2010 will explore, inter alia, which intelligences, abilities and skills are needed by the 21<sup>st</sup> century South African manager and supervisor.

**Subthemes**

Emotional Intelligence  
Social Intelligence  
Personal Mastery  
Business Intelligence/ Decision Making  
Competitive Intelligence  
Strategic Management  
Information Technology/ Technology Management  
Customer Relationship Management  
Risk Management  
Ergonomics for Managers  
Environmental Management  
Innovation Management  
Talent/ Human Capital Management  
Performance Management  
Capability Management  
Knowledge Management  
Change Management  
Conflict Management  
Records Management

Proposals must be emailed to [esther@pdesa.co.za](mailto:esther@pdesa.co.za) in MSWord format. At least one of the paper's authors must undertake to present the paper during the conference.

**Proposals must include the following information:**

Title of paper  
Name of presenter/s  
Abstract (maximum ½ page or 150 words)  
Brief statement of experience and expertise related to the theme of the conference and the topic of the paper (maximum ½ page or 150 words)  
Contact information of each presenter (email, fax, tel., cell, postal address)

## **Deadlines**

15 February 2010: Deadline for submission of proposals

15 March 2010: Notification of acceptance of proposals

31 July 2010: Submission of PowerPoint presentations by speakers (slides to be used during presentation).

Email proposals to: [esther@pdesa.co.za](mailto:esther@pdesa.co.za)

## **SPEAKER POLICY**

### **Presentations**

Keynote speakers are expected to deliver a 30-45 minute address to open the conference. Keynote speakers must respond to questions related to their paper for 5-15 minutes after their presentations. Keynote speakers must be available for the entire session during which their papers will be presented. Sessions usually last for two hours.

All other speakers are expected to deliver a 20-30 minute address and answer questions for 5-15 minutes after their presentations. Speakers must be available for the entire session during which their papers will be presented. Sessions usually last for two hours.

### **Approval**

Proposals must be approved by the organisers.

### **PowerPoint Presentations**

Presentations must be emailed by the due date. No late submissions will be accepted. Any speaker who fails to adhere to deadlines will automatically be removed from the programme. Along with presentations, speakers must provide information on equipment that will be required for their presentation. The organisers will inform speakers if equipment requested will be available or not.

### **Honorariums (Please note that we have adapted our honorariums to keep registration fees lower)**

Keynote speakers receive an honorarium of R500 per one-hour session (45 minutes of presentation and 15 minutes of questions). All other speakers receive an honorarium of R250 per 45 minute session (30 minutes of presentation and 15 minutes of questions). For papers with multiple authors, the organisers will only award an honorarium to one presenter. Honorariums will be paid within **sixty days** after the delivery of the paper (please note that no payments will be made at the conference).

## **OTHER POLICIES:**

### **TRAVEL, ACCOMMODATION AND MEALS**

Speakers based within a 200 km radius of the conference venue will not be reimbursed for subsistence and travel. The Organisers will make travel, accommodation and meal arrangements for all other speakers and trainers. The organisers will decide which speakers and trainers qualify for travel, accommodation and meal cover. Where papers have multiple authors, the organisers will only cover costs of one presenter/ trainer. Qualifying speakers/ trainers will be expected to arrive the day before their presentation and depart on the day of their presentation (i.e. one night of accommodation).

### **CONFERENCE ATTENDANCE**

The organisers will cover the main speaker's costs for one day of conference attendance, i.e. the day on which speakers present their papers. Any speakers who intend to attend the entire conference must pay their own registration on these days. Speakers who fail to register for extra days will have the conference registration fee deducted from their honorariums.

### **REGISTRATION**

Speakers are expected to complete the speaker registration form which will be provided by the organisers.

### **FLIGHT CHANGES**

Flight bookings will be made according to the information provided by the speaker on the registration form. Flight confirmations will be sent to speakers. Any costs related to flight changes after flight confirmation, such as departure and arrival dates and times will be for speakers' own accounts and will be deducted from the honorarium.